



Planet Groove Australia's Premier Corporate, Functions and Wedding Cover Band.

ABN: 49 127 308 927 Tel: 0413-263419; 02-90869311; Fax: 02-80881321

Email: info@planetgroove.biz

Web: www.planetgroove.biz

Booking Terms & Conditions

Planet Groove would like to ensure that your function is truly special, fun and memorable in every way! **Note pricing is dependant on many variables – time of year (Xmas/New Year), venue location, travel time, size of production, number and length of sets, on call time, size of band, additional requests/songs learnt etal. Please call Michael 0413-263419 to finalise price.**

Booking Confirmation Sheet

PERSONAL DETAILS

First Name _____ Family Name _____
 Home Phone: _____ Work Phone: _____
 Mobile: _____ Email address: _____

RECEPTION or FUNCTION DETAILS

Function Date _____
 Venue: _____
 Venue Address: _____
 Venue Telephone: _____ Venue Contact: _____
 Start Time: _____
 End Time: _____

DRESS:

Formal :
 Smart Casual :
 Semi Formal :
 Cocktail Lounge:

DEPOSITS

A deposit of 50% is required to secure your booking. Planet Groove cannot guarantee any function booking without a deposit. Once a deposit is received, your booking will be considered confirmed.

CANCELLATIONS

The client may cancel the booking by delivery of written notice to the office of Planet Groove or in written postal mail addressed to Planet Groove Pty Ltd, 18 Fitzpatrick Avenue, Frenchs Forest, NSW, 2086; In the event of a confirmed booking being cancelled, the following will apply:

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- a) If greater than sixty (60) days notice is given prior to the performance a \$250.00 administration fee will apply.
- b) If less or equal to sixty (60) days notice is given prior to the performance the 50% deposit will be forfeited and no deposits will be refunded.
- c) If cancellation is less than or equal to 14 days prior to the performance, the client will forfeit 100% of the agreed fee. In particular, if the booking is made within fourteen (14) days of the date scheduled for the performance, then 100% of the fee must be paid prior to the performance date and any cancellation will forfeit 100% of the agreed fee.

POSTPONEMENT

Postponement of an event is handled in the same manner as cancellations. Hence a client may postpone the booking by delivery of written notice to the office of Planet Groove or in written postal mail addressed to Planet Groove Pty Ltd, 18 Fitzpatrick Avenue, Frenchs Forest, NSW, 2086; In the event of a confirmed booking being postponed, the following will apply:

- d) If greater than sixty (60) days notice is given prior to the performance a \$250.00 administration fee will apply.
- e) If less or equal to sixty (60) days notice is given prior to the performance the 50% deposit will be forfeited and no deposits will be refunded.
- f) If postponement is less than or equal to fourteen (14) days prior to the performance, the client will forfeit 100% of the agreed fee. In particular, if the booking is made within fourteen (14) days of the date scheduled for the performance, then 100% of the fee must be paid prior to the performance date and any postponement will forfeit 100% of the agreed fee.

PAYMENTS

Final Balance and outstanding payments are required 14 days prior to your function, unless agreed to by Planet Groove management.

METHOD OF PAYMENT:

Cash:

Cheque:

Electronic payment:

We accept cash, cheques or direct debit to the Planet Groove Entertainment bank account. Make cheques payable to Planet Groove Entertainment. Cheques may be posted to 18 Fitzpatrick Avenue (East), Frenchs Forest, 2086, NSW.

Account details are as follows:

St George Business Account
Account Name - Planet Groove Entertainment Pty Ltd
BSB - 112-879
Account number - 465 227 993
Please do not post cash.

DAMAGE TO HIRED ITEMS

Any damage sustained to any items hired by the organiser or their guests is the responsibility of the function organiser and hence Planet Groove Band members are not liable for the replacement or repair of any items that may be damaged.

EVENT TYPE:

Corporate Function:

Private Function:

Wedding:

Other : _____

TERMS & CONDITIONS

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1. This contract provides Planet Groove for a total of 8 hours from the time Planet Groove arrive at the Venue to the completion of the last set. Note the band usually needs between 90-120 minutes to setup and sound-check.
 2. In the event additional time is required an additional fee will be charged for overtime in excess of 8 hours on call time – unless agreed to by management.
 3. This contract provides a total of maximum three (3) music brackets with a maximum duration of 50 minutes each unless formally agreed to by management.
 4. In the event additional time is required an additional fee will be charged for overtime on a pro rata basis.
 5. Additional time can only be requested by the client or nominated representative to ensure additional charges are not incurred without your authority.
 6. Each Planet Groove member (6) + (1) Production/Audio Manager must be provided with one staff meal and non-alcoholic drinks during non performance times.
 7. The event organizer must confirm if any sound restrictions are in place with the venue. Planet Groove and our Audio/Production manager will endeavour to meet all requirements; however the band usually plays at ~ 105dB to ensure good acoustics.
 8. Payments must be made in full 14 days prior to the date of the event – unless agreed to by Management.
 9. Please make all cheque payments payable to “Planet Groove Entertainment”
 10. Please Fax or email signed copy to 02-80881321 or postal mail to: Planet Groove Entertainment, 18 Fitzpatrick Avenue, Frenchs Forest, 2086, NSW or info@planetgroove.biz
 11. The band and production equipment needs approximately 6x4metres room accommodated.
 12. Any questions please call Michael on 0413-263419 or email info@planetgroove.biz
- I have read all of the terms and conditions and agree to abide by them.

Name: _____
Date: _____
Signature: _____